

MAINE DEPARTMENT
OF EDUCATION (DOE)

Assessment Lunch & Learn Office Hours

January 7, 2026

Please post questions you may have in the chat box – we will work to answer them during the session and add them to a Q&A document.

We will begin shortly.

Presented by: The Assessment Team



Today's Agenda

- General Updates
- WIDA ACCESS, WIDA Alternate ACCESS & WIDA ACCESS for Kindergarten
- Maine Through Year Assessment
- National Assessment of Educational Progress
- Multi-State Alternate Assessment
- Maine Science Assessment
- Q & A

Meet the Maine DOE Assessment Team

Jodi Bossio-Smith, Director of Assessment

Krista Averill, Assessment Coordinator

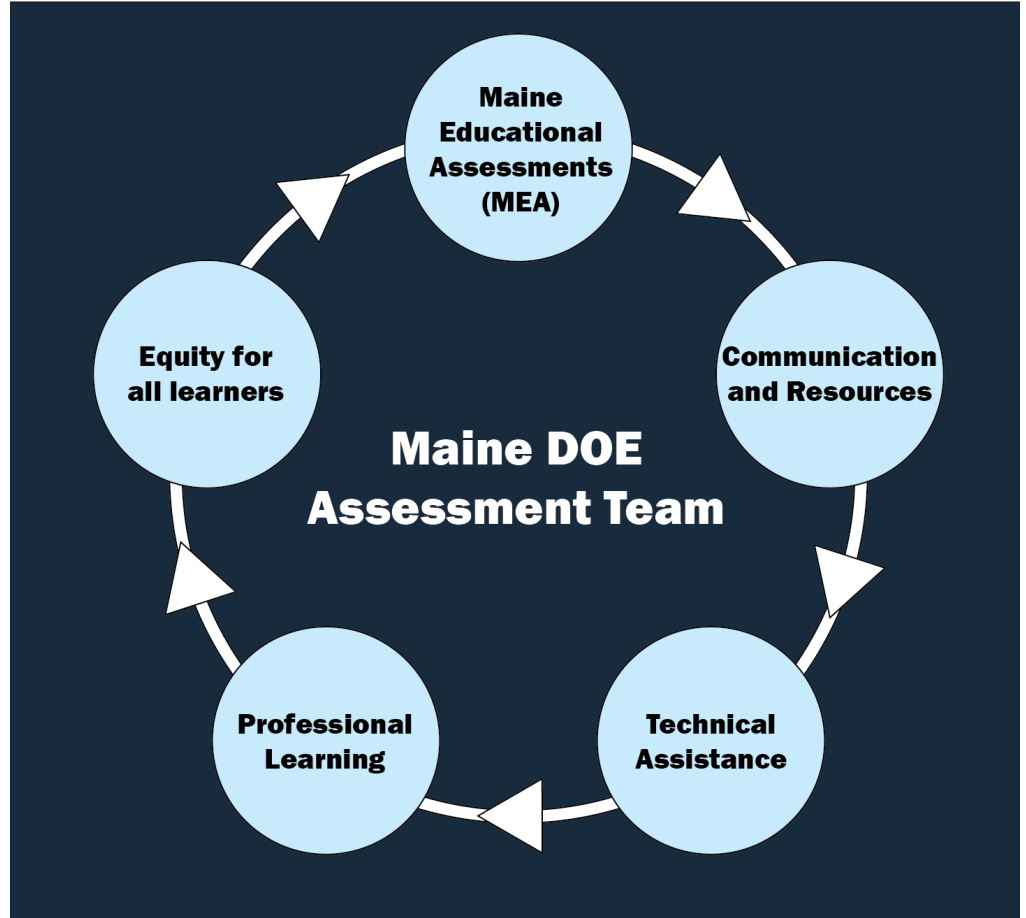
Mechelle Ganglfinger, Assessment Coordinator

Dr. Regina Lewis, NAEP State Coordinator

Daniella Crone, Office Specialist

Leah Jarvis, Business Analyst

The **Maine DOE Assessment Team** works to provide high quality technical assistance to Maine SAUs and schools around the Maine Education Assessments (MEA)



Assessment Look-Ahead: January and Beyond

Assessment administration windows:

WIDA ACCESS, Maine Through Year (optional), NAEP

Upcoming assessment training/learning opportunities:

Maine Through Year Assessment Interim Reports

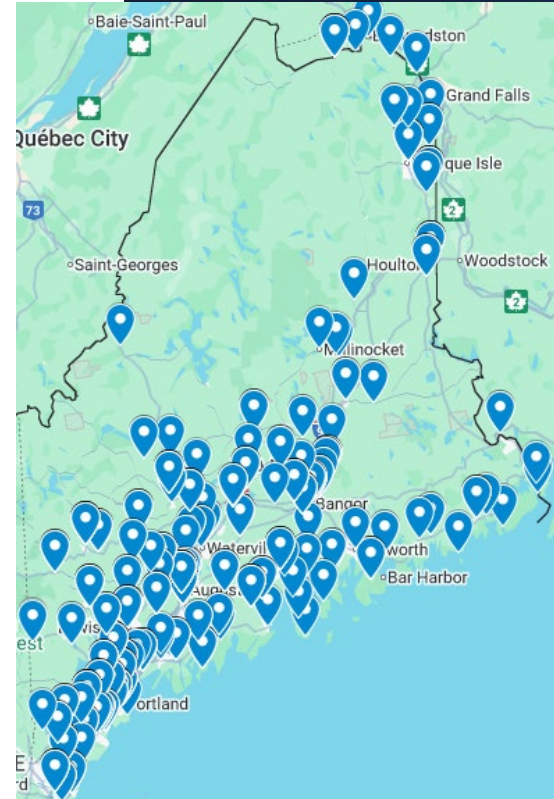
MSAA Test Coordinator Training

MSAA Test Administrator Training

RFP Development Survey

- ❑ Shared with the workforce end of November, closed December 19, 2025
- ❑ Over 470 responses received
- ❑ Summary of survey data for Maine educators

More information will be forthcoming!



ACCESS and Alternate ACCESS

Maine's general and alternate assessments of English language proficiency
Coordinator: Mechelle Ganglfinger

January 5 – February 27, 2026

ACCESS Timeline

11/20/25 - 2/27/26: WIDA AMS test setup available for registrations

11/20/2025 - 2/20/2026: Window to submit a Less Than Four Domains Request by the SAU

12/11/25: Additional materials ordering open to SAUs through February 20th, 2026

- **Assessment Window: January 5th – February 27th, 2026**

3/10/26: SAU deadline for return of secure and test materials to DRC.

4/29/26: Reports available in WIDA AMS











5/15/26 - 5/18/26: Printed reports available in SAUs

Receiving & Ordering Materials

Please check to ensure all materials received match the packing lists included in your boxes. Remember all materials are secure and will need to be returned in the yellow boxes in which they were received.

If additional materials are needed including paper version of the assessment orders can be placed through the WIDA AMS secure portal.

Welcome! What would you like to do today?

 Add/Edit Users	 Import Management	 Manage Students
 Manage Registrations	 Download Student and Status Reports	 Score WIDA Screener Responses
 Order and Manage ACCESS Materials	 Knowledge Articles	 Install and Configure Testing Software
 Documents		

Receiving & Ordering Materials

Materials | Accountability Form | Additional Materials | Material Ordering

Materials Ordering

Materials Ordering allows the user to enter quantities of materials needed for paper tests.

* Indicates required fields

Administration: ME ACCESS - 2025-2026 *
District: (All)
School: (All)

Show Materials

- To place a new order, select an administration, district, and the school from the drop-down menus, and click Show Materials
- In the Additional Materials Entry grid, enter quantities for the additional materials the district requires. After all quantities are entered, click the **Complete** button.

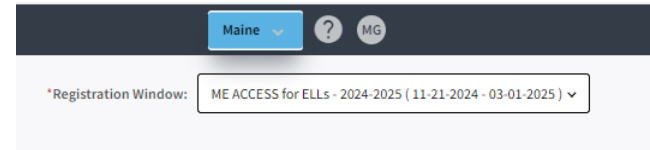
You may click on the instructions tab to see a detailed list of directions to complete your order

Adding Accommodations in WIDA AMS



To add accommodations through Test Management, you must have “Registration-Add/Edit,” “Registration-Search/View,” “Registration-Edit Accommodations” and “Test Setup-Primary Window” permissions in WIDA AMS. These permissions are included in the District and School default permission sets.

- To view or edit a student’s accommodations, complete the following steps:
- Click **Test Management** from the WIDA AMS My Applications menu bar.
- Confirm or enter your site criteria in the upper right corner. **Click Save.**
- Confirm or enter your Registration Window.
- Select the **Registered Students** tab and search for the student by name or state student ID. Any student with related search criteria will automatically filter on the screen with his or her current registrations.
- Click the vertical ellipsis icon under the ACTION column for the student and the domain to be edited.
- Select **Manage Accommodations** from the options provided.
- In the Accommodations window select the checkboxes for the applicable accommodations pertaining to that domain.
- Click **Save** to save your changes (or click **Cancel** to cancel them.)



WIDA and DRC Helpful Resources

Online Help: Provides step-by-step instructions to help complete tasks in Import Management, Student Management and Test Management. Find Online Help by **selecting the question mark icon** in the upper right corner of the applications or [find all the topics in one place](#).

Knowledge Articles: Select the Knowledge Articles button from the WIDA AMS landing page to browse or search for your desired topic.

WIDA Assessment Webinars: WIDA and DRC offer webinars on a variety of topics, from managing students and registrations to technology troubleshooting. View the full list of upcoming and recorded webinars on the [Webinars](#) page in the WIDA Secure Portal.

Upcoming WIDA Assessment Webinars

RETURNING WIDA ACCESS Test MATERIALS

Tuesday, January 20 from 2:00 p.m. - 3:00 p.m.

MONITORING WIDA ACCESS COMPLETION FOR TEST COORDINATORS

Thursday, January 22 from 2:00 p.m. - 3:00 p.m.

You can learn more and add these upcoming webinars to your calendar on the [Webinars](#) page (login required).

Recordings for Assessment Webinars are posted to the WIDA Secure Portal on the Webinars page within a week of the presentation. Technology-related webinar links can also be found in [WIDA AMS](#). On the landing page, select My Applications > General Information > Documents and filter the Document Type by Memos/Documents.

WIDA ACCESS & Alternate ACCESS

Whom do I contact?

WIDA Client Services Center

(866) 276-7735

help@wida.wisc.edu

- WIDA Secure Portal account creation
- Assessment training modules
- Self-paced e-learning resources

Data Recognition Corporation (DRC)

(855) 787-9615

WIDA@datarecognitioncorp.com

- WIDA AMS account creation
- Technical issues with the WIDA AMS platform, including finding students, assigning accommodations, and creating test sessions
- Technical issues with the installation of the DRC lockdown browser

Maine Department of Education Assessment Team

(207) 242-4244

Mechelle.Ganglfinger@maine.gov

- Questions related to assessment coordination, administration, and accessibility
- Any problems that WIDA and DRC Customer Services are unable to answer
- Fixing a student who appears on your assessment roster in NEO but does not appear in WIDA AMS
 - *Please wait at least 36 hours after making the update in Synergy.*
- Policy-related questions

Maine Through Year Assessment

Assessment Coordinator: Krista Averill

Optional Winter Administration: Important Dates

January 5 – February 13, 2026: Winter administration window

Note: No special consideration exemption requests need to be submitted for the optional winter Maine Through Year Assessment administration.

January 30: Last day to [request a paper-based test form](#)

February 6 @ 4:00 PM: Last day to [request an assessment reset](#)

February 23-27: [SAU data cleanup](#)

March 18: Last day to run Operational Reports for the winter administration (not including the Student Score Data File)

March 25: Winter 2026 Student Score Data File becomes available

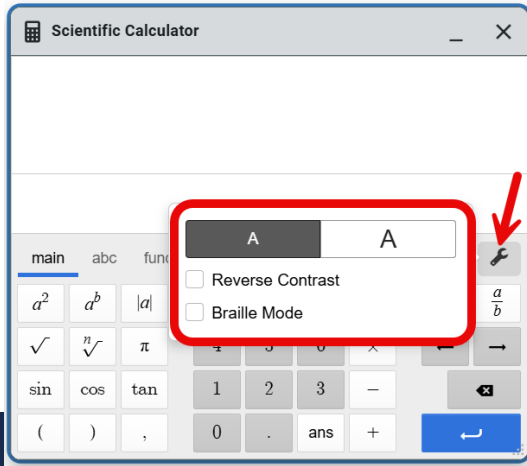
State Solutions Secure Browser Calculator Display Issue

A display error is impacting the display of the calculator settings options in the basic, scientific, and graphing calculators in the State Solutions Secure Browser when utilizing some alternate color schemes.

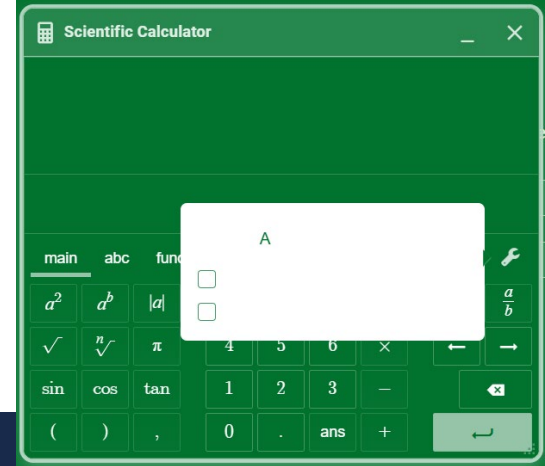
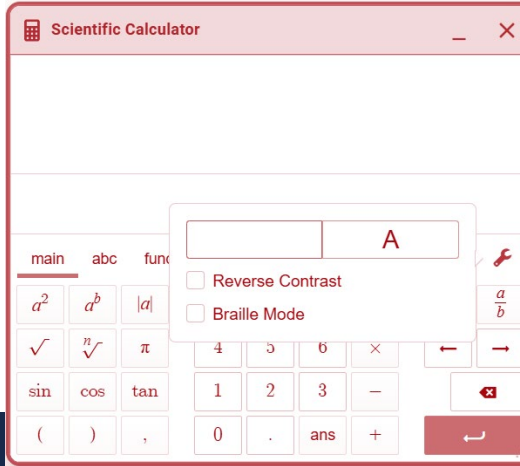
NWEA is actively working to remediate the display error.

Note: It is not recommended to use the *Reverse Contrast* setting while using an alternate color scheme, as the alternate color scheme itself can provide the same visual support.

Expected Appearance



Display Error



What is the relationship between a students' RIT score percentile and their achievement level (Well Below, Below, At, and Above State Expectations) in the spring?

Frequently Asked Question

Remember

- There is no one-to-one correlation between RIT scores and Maine scale scores and their associated achievement levels.
- The set of questions that determines the Maine scale score in the spring is a subset of the questions that determines the RIT score in the spring.

**Reading - Students in Each Percentile Band Meeting State Expectations in Spring
2025 Based on 2020 Norms**

Grade	Low	Low Average	Average	High Average	High
3	None	Some	Many	Most	All
4	None	Some	Most	All	All
5	None	Some	Most	All	All
6	Very Few	Some	Most	All	All
7	Very Few	Some	Most	All	All
8	None	Some	Most	All	All
10	None	Some	Most	All	All

**Math - Students in Each Percentile Band Meeting State Expectations in Spring 2025
Based on 2020 Norms**

Grade	Low	Low Average	Average	High Average	High
3	None	Some	Many	Most	All
4	None	Some	Most	All	All
5	None	Some	Most	All	All
6	Very Few	Some	Most	All	All
7	Very Few	Some	Most	All	All
8	None	Some	Most	All	All
10	None	Some	Most	All	All

Potential Impact of the New RIT Score Norms

The RIT score associated with the 60th percentile is now lower.

In spring 2026, we may see slight shifts, for example from *all* students in the High Average RIT percentile range meeting state expectations to *most* students in that range meeting state expectations.

Maine DOE will re-evaluate the correlation between RIT score percentile ranges and meeting state expectations in spring 2026.

Average	High Average	High
Many	Most	All
Most	All	All
Most	All	All
Most	All	All
Most	All	All
Most	All	All
Most	All	All

Technical Assistance

Technical assistance is available for:

- building foundational understandings about the assessment structure
- interpreting scores
- accessing reports in Acacia and MAP Growth
- pre-administration activities in Acacia

Request technical assistance by emailing Krista Averill at Krista.Averill@maine.gov.

Professional Learning Session:

Maine Through Year Assessment Interim Reports

- Accessing, understanding, and using RIT score reports in MAP and Acacia

Wednesday, January 21: 12:00-1:00 PM

[Registration Link](#)

Additional PL sessions will be scheduled for February and March.

HMH Rostering Service Update

- NWEA will no longer require the move to integrated rostering by June 2026 as previously planned.
- SAUs will have the flexibility to choose between using HRS (HMH Rostering Service) or continuing with the current dual roster process for HMH and NWEA products.
- If an SAU chooses to switch to integrated rostering, they can still do so at their own pace. No new deadlines will be imposed at this time. Interested in migrating to HMH Rostering Service? Send an email to digitalsolutions@nwea.org
- For other rostering related questions, contact the NWEA Maine designated support line:
 - 855-430-1777
 - 7 AM to 8 PM EST
 - Monday through Friday

Maine Through Year Assessment: *Whom do I contact?*

NWEA Maine Partner Support

(855) 430-1777

techsupport@nwea.org

- Technical issues with the Acacia platform
- Technical issues with the State Solutions Secure Browser
- Technical issues with the MAP Growth platform, including rostering in MAP

Maine DOE MEDMS Support Team

(207) 624-6896

MEDMS.Support@maine.gov

- Updating student enrollment information in Synergy
- Updating staff information in NEO

Maine DOE Assessment Team

(207) 215-6528

Krista.Averill@maine.gov

- Questions related to assessment content, accessibility, scoring, and reporting
- Policy-related questions
- Any problems that NWEA Maine Partner Support or the MEDMS Support Team are not able to resolve – If you have a case number (NWEA) or ticket number (MEDMS Support), please provide.

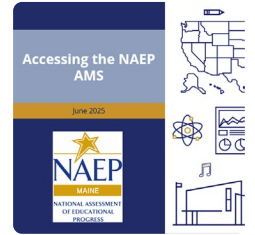
National and International Assessments

NAEP 2026 starts soon!

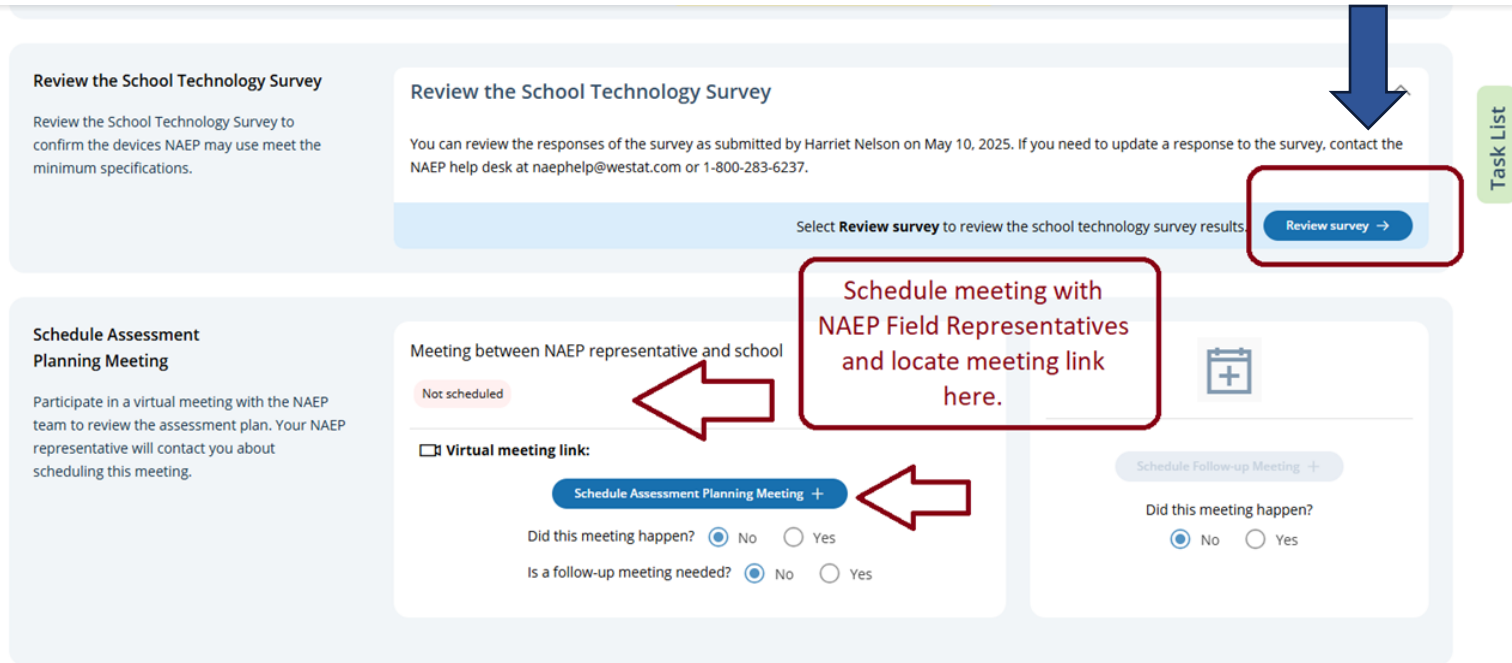
- Assessment administration – *January 26, 2026 – March 20, 2026*
- *Please reach out with questions. Technical assistance is available.*

NAEP January Priorities

- **Assessment window opens January 26th**
 - **Assessment dates are available in the NAEP AMS**
 - Admin model designation is also available now in the AMS – School Device or NAEP Device
- **This month**
 - **Schedule and attend the Assessment Planning Meeting**
 - **Complete pre-assessment activities**
 - **Provide missing student demographics and assign accommodations**
 - **Provide assessment logistics including assessment day specifics**
 - **Complete technical logistics**
 - **School Device Schools only -**
 - **Identify a NAEP App Installer**
 - **Install app and confirm device readiness**



NAEP 2026 – Schedule Assessment Planning Meeting



The screenshot shows a web interface for scheduling a meeting. It is divided into two main sections: 'Review the School Technology Survey' and 'Schedule Assessment Planning Meeting'. The 'Review' section contains a 'Review survey' button, which is highlighted with a red box and a blue arrow pointing to it from above. The 'Schedule' section shows a 'Meeting between NAEP representative and school' that is 'Not scheduled'. It features a 'Virtual meeting link' section with a 'Schedule Assessment Planning Meeting +' button, also highlighted with a red box and a red arrow pointing to it from the right. Below this are two questions: 'Did this meeting happen?' and 'Is a follow-up meeting needed?', both with radio button options for 'No' and 'Yes'. A red box with the text 'Schedule meeting with NAEP Field Representatives and locate meeting link here.' is positioned between the two sections, with red arrows pointing to the 'Review survey' button and the 'Schedule Assessment Planning Meeting +' button. A 'Task List' sidebar is visible on the right side of the interface.

Review the School Technology Survey

Review the School Technology Survey to confirm the devices NAEP may use meet the minimum specifications.

Review the School Technology Survey

You can review the responses of the survey as submitted by Harriet Nelson on May 10, 2025. If you need to update a response to the survey, contact the NAEP help desk at naephelp@westat.com or 1-800-283-6237.

Select **Review survey** to review the school technology survey results.

Review survey →

Schedule Assessment Planning Meeting

Participate in a virtual meeting with the NAEP team to review the assessment plan. Your NAEP representative will contact you about scheduling this meeting.

Meeting between NAEP representative and school

Not scheduled

Virtual meeting link:

Schedule Assessment Planning Meeting +

Did this meeting happen? No Yes

Is a follow-up meeting needed? No Yes

Schedule Follow-up Meeting +

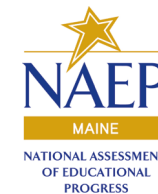
Did this meeting happen? No Yes

Task List

Schedule meeting with NAEP Field Representatives and locate meeting link here.

NAEP 2026 Resources

(located on [Maine DOE NAEP webpage](#))



Parent letters:

NAEP 2026 Inclusion & Accommodation Policies

[Arabic](#)

[Lingala](#)

- [Maine Students with Disabilities Inclusion Policy Operational](#)

[Chinese](#)

[Portuguese](#)

- [Maine English Learners Inclusion Policy Operational](#)

[English](#)

[Spanish](#)

[French](#)

[Somali](#)

[Kinyarwanda](#)

[Vietnamese](#)

NAEP 2026 – Other resources

Experience Elements of NAEP

- [NAEP Assessment Tutorials](#)
- [Take NAEP Now Pop Quiz](#)
- [NAEP Survey Questionnaires](#)

For School Device administration

- [eNAEP Download Center](#)
- [NAEP 2026 School Device Technical Requirements](#)

The new NAEP 2026 frameworks

- [NAEP 2026 Reading Framework](#)
- [NAEP 2026 Mathematics Framework](#)

For information on Student Performance:

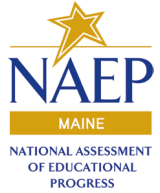
- the [NAEP Data Explorer](#)
- the [NAEP Questions Tool](#)
- the [NAEP Item Maps](#)

Pre-assessment guidance:

Shool provided Devices: <https://westat.box.com/s/66rfz7xh59hgydgvwoz6yavz7gakzjng>

NAEP provided Devices: <https://westat.box.com/s/6ikfffoh53bigdnz8xycqjr1ana6e5wx>

National and International Assessments - NAEP



Whom do I contact?

NAEP Field Representative

Contact using information provided in NAEP AMS and via Email

- School Delay or closing
- Need to reschedule
- Change in Assessment Logistics

Maine DOE NAEP Coordinator

(207) 530-1355

Regina.Lewis@maine.gov

- AMS account creation
- **Assessment date change requests**
- Acquiring AMS access for additional staff
- Questions related to assessment accessibility, exclusion, and refusals
- Policy related questions
- Any problems that NAEP Field Representative and NAEP Helpdesk are unable to answer

NAEP AMS and eNAEP Helpdesk

(800) 283-6237

naephelp@westat.com

- Technical issues with AMS
- Password recovery not working
- Unable to select or manage tiles
- Student name changes
- [eNAEP Download Center](#)

Multi-State Alternate Assessment - MSAA

Maine's alternate assessments based on alternate academic achievement standards in reading, math and science (AA-AAAS)

Coordinator: Mechelle Ganglfinger

March 9 – April 24, 2026

2025-2026 Important Dates - MSAA

1/5/26 - 1/30/26 – SAUs complete Test Coordinator Survey to identify who will be serving as the MSAA TC

2/17/26 – MSAA System goes live for Spring 2026

2/17/26 – MSAA Training Modules available

3/9/26 – 4/24/2026 – Administration Window

Daily Office Hours will be held from 1-2pm throughout the assessment window.

To set up an office hours appointment, please reach out to [Mechelle Ganglfinger](#).

7/13/26 - 9/18/26 – Online reporting window for 2026 MSAA and MSAA Science

Upcoming Training Opportunities

MSAA Training for Alternate Assessment Test Coordinators (TCs)

Wednesday, January 21, 2026, 3:15-4:15 p.m.

MSAA Training for Alternate Assessment Test Administrators (TAs)

Wednesday, February 4, 2026, 3:15-4:15 p.m.

MSAA Early Stopping Rule

Wednesday, February 25, 2026, 3:15-4:00 p.m.

Tuesday, March 3, 2026, 10:00-10:45 a.m.

February 17, 2026 – MSAA System goes live for 2026 Spring Administration

TC and TA training modules available on the platform – Username and login required

Multi-State Alternate Assessment

Whom do I contact?

MSAA Service Desk

866-834-8879

MSAAServiceCenter@cognia.org

[Live Chat available](#)

- Issues with the platform
- Questions around account permissions/creation
- Mandatory training modules and quiz
- Help logging in

Maine DOE Assessment Team

(207) 242-4244

Mechelle.Ganglfinger@maine.gov

- Questions related to assessment coordination, administration, and accessibility
- Policy-related questions
- Fixing a student who appears on your assessment roster in NEO but does not appear in the MSAA Platform
 - *Please wait at least 36 hours after making the update in Synergy.*
- Any problems that MSAA Service Desk is unable to answer

Maine Science Assessment

Assessment Coordinator: Krista Averill

Mark Your Calendar!

Spring 2026 Administration Dates

- High School: April 1 – 17, 2026
- Grades 5 & 8: May 11 – 22, 2026

There will remain three sessions per grade level, each 50 minutes in length for high school and 60 minutes in length for grades 5 & 8.

TestNav Secure Browser

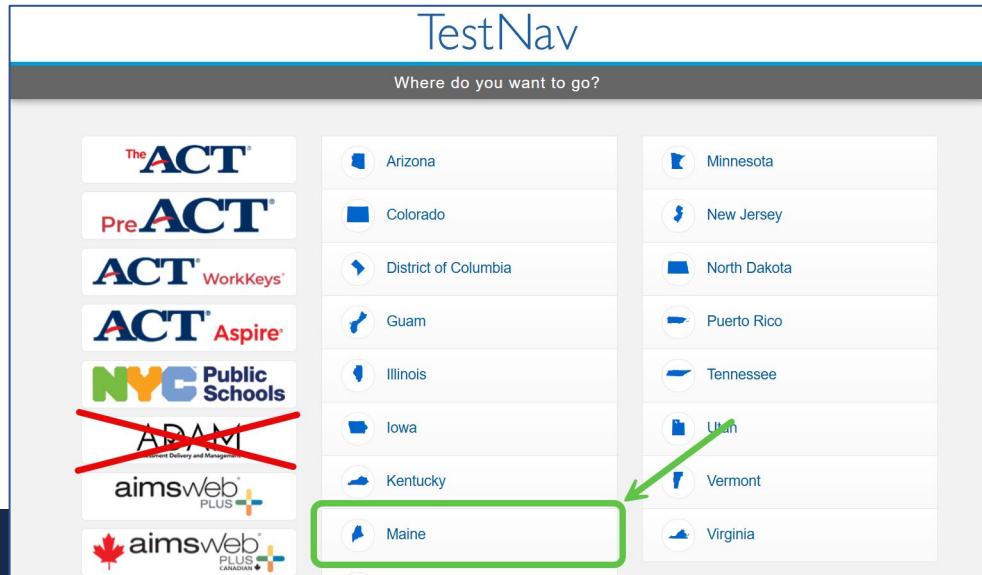
Spring 2026: Transition from accessing the ADAM lockdown browser as a standalone app to accessing ADAM via the TestNav secure browser

What Will Change:

- Downloading the secure browser
- Launching the secure browser from student devices

What Will NOT Change:

- The student experience (navigation and accessibility) once logged in



It is recommended that the old ADAM lockdown browser be removed from student devices to prevent students from attempting to access the wrong browser during the administration.

More information about downloading TestNav will be shared in February.

Requesting Technical Assistance

Technical assistance is available for:

- building foundational understandings about the three-dimensional nature of the assessment
- interpreting scores
- accessing reports in the Kite Reporting Platform
- *beginning in March 2026*, pre-administration activities in ADAM

Request technical assistance by emailing Krista Averill at Krista.Averill@maine.gov.

Maine Science Assessment: *Whom do I contact?*

Kite Service Desk

Kite-support@ku.edu

(855) 277-9752

- Accessing reports from 2023-2025
- DACs creating user accounts for others within their SAU

Maine DOE Assessment Team

Krista.Averill@maine.gov

(207) 215-6528

- Questions related to assessment content, accessibility, scoring, and reporting
- Policy-related questions
- Help with the creation of DAC accounts in Kite

Manuals & Guides –

Maine Science Support Desk

<https://mescience.zendesk.com/hc/en-us>

Assessment & English Language Proficiency Data Dashboards

- Now live in QuickSight
- District level users can run assessment data reports – years, subgroups, and more
- ELP assessment and annual target growth data reports

Reminder – Data Dashboards

Two important links:

Superintendents can request access for DACs using this link:

[Data Systems ACCESS - Quicksight](#)

Questions about navigating the dashboards and running reports? Data Warehouse Coordinator Brett Molin holds drop-in office hours every Wednesdays @ 12 p.m. ET. Join the conversation here: [QuickSight Office Hours](#)

**Assessment Team
Lunch 'n' Learn Office Hours**

Q&A



Stay Connected!

Find Us Online!



www.maine.gov/doe



[@MaineDOEComm](https://www.youtube.com/@MaineDOEComm)



[@mainedepted](https://www.instagram.com/mainedepted)



[@mdoenews](https://twitter.com/mdoenews)



[@MaineDepartmentofEducation1](https://www.facebook.com/MaineDepartmentofEducation1)