



Assessment April Office Hours

**Presented by:
The Assessment Team**

Today's Agenda

- ❖ General Updates
- ❖ Multi-State Alternate Assessment
- ❖ Maine Science Assessment
- ❖ Maine Through Year Assessment
- ❖ WIDA ACCESS, WIDA Alternate ACCESS & WIDA ACCESS for Kindergarten
- ❖ National Assessment of Educational Progress
- ❖ Q&A

Meet the Team

Janette Kirk, Interim Director of Assessment

Krista Averill, Assessment Coordinator

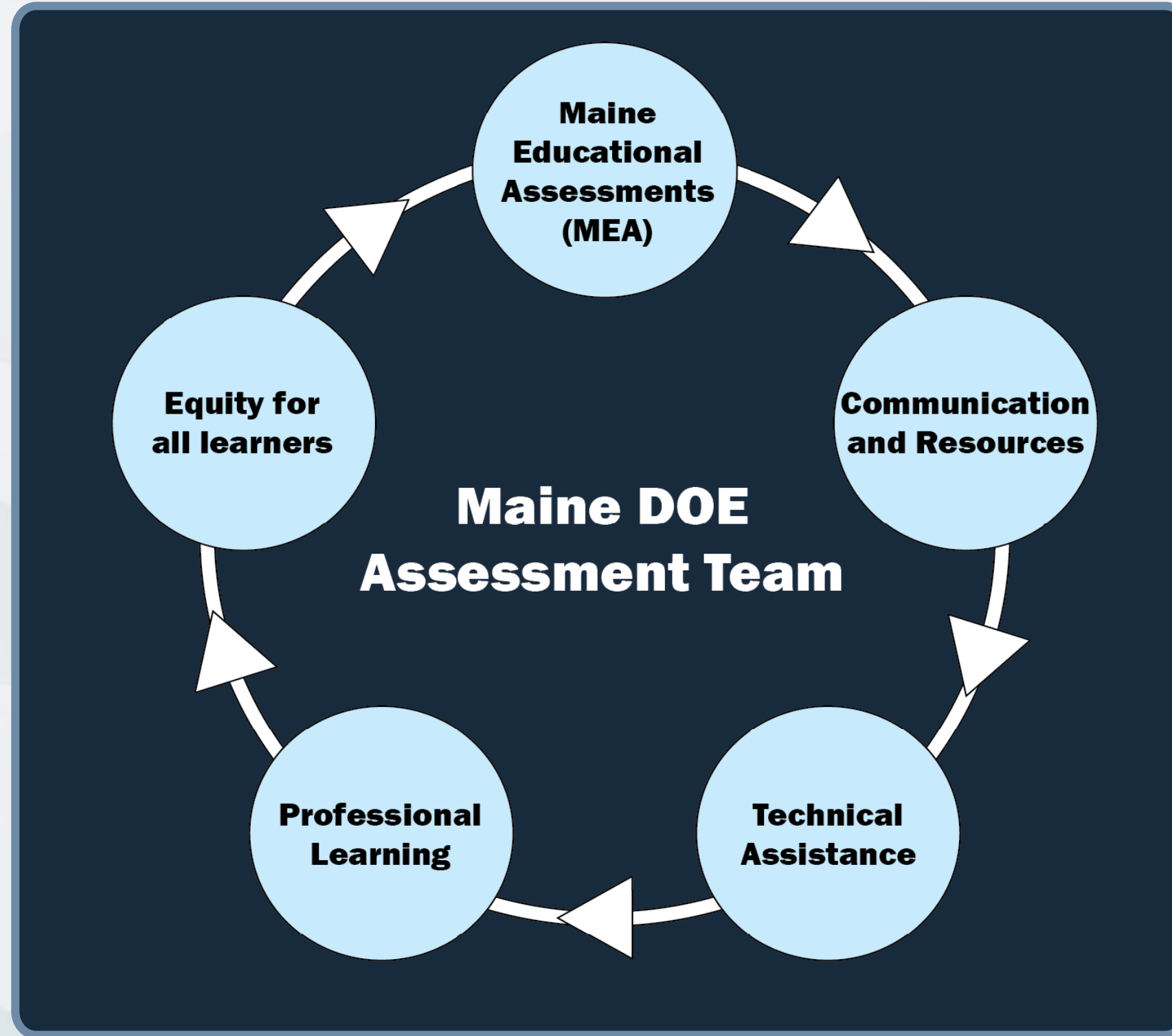
Mechelle Gangfinger, Assessment Coordinator

Dr. Regina Lewis, NAEP State Coordinator

Daniella Crone, Office Specialist

Leah Jarvis, Business Analyst

Mission & Vision



The **Maine DOE Assessment Team** works to provide high quality technical assistance to Maine SAUs and schools around the Maine Education Assessments (MEA)

Helping Educators, Students, & Schools Thrive



Level 2 Technical Assistance

SAUs selected for Level 2 Technical Assistance have been notified via email. Drop-in / open office hours available at the following times.

- [April 8, 2026](#) [12 noon – 1 pm](#)
- [April 28, 2026](#) [12 noon – 1 pm](#)
- [May 7, 2026](#) [2:30 pm – 3:30 pm](#)
- [May 19, 2026](#) [12 noon – 1 pm](#)

The MSAA and Maine Science Assessment window (HS) is open – these assessments can be used as one of the observations for Level 2.

To support the completion of the assessment observation, a [PDF version is available](#). Assessment observations must be completed and submitted by June 5, 2026.

Multi-State Alternate Assessment (MSAA)

Maine's alternate assessments based on alternate academic achievement standards in reading, math and science (AA-AAAS)

**Grades 3-8 and 3rd Year of High School:
March 9 – April 24, 2026**

2026-2026 Important Dates - MSAA

3/9/26 – 4/24/2026 – Administration Window

*Daily Office Hours will be held from 1-2pm throughout the assessment window.
To set up an office hours appointment, please reach out to [Mechelle Ganglfinger](#).*

7/13/26 - 9/18/26 – Online reporting window for 2026 MSAA and MSAA Science

Monitoring Test Status

- On the Students page, use the organization filter dropdowns to view a specific organization's roster.
- Use the search field to search by particular criteria. For example, find a specific student by entering their Student ID or name in the search field. Enter your search criteria, then click Go to filter students.

Locked Tests Why and What to do

MSAA Service Center:

Phone: 866-834-8879

Email: MSAAServiceCenter@cognia.org

A student's online MSAA session can become locked for a few different reasons. The most common reasons are:

- The Test Administrator (TA) has another open test with another student
- The TA did not pause or properly exit the session before closing
- The student's test is already in progress with another TA

Each of the above reasons are avoidable! However, in the event a student test does become locked, the TA must reach out to the MSAA Service Center to have the test unlocked. The TA must provide the student's state ID number and the reason the test became locked.

Student Response Check (SRC)

The purpose of the Student Response Check (SRC) is to ensure that the TA clearly understands a response the student has indicated for a test item.

The SRC is a content-neutral task during which a student is asked to demonstrate their preferred mode(s) of communication. A student may use as many, or as few, communication modes as they are comfortable with and use on a daily basis.

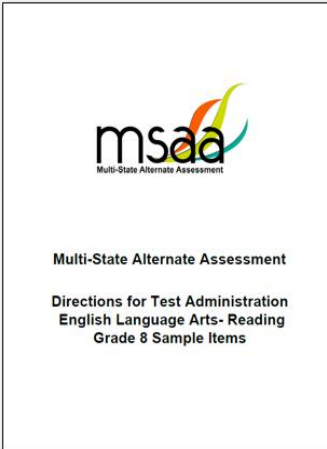
Student answers to the items on the Student Response Check are not scored.

Early Stopping Rule

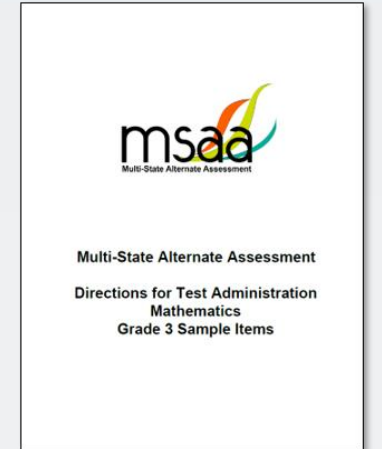
** If a student has paper accommodation for the test, **the first four questions of math or ELA must be still launched by the TA.** If this step is not followed an Early Stopping Rule Misadministration will occur.

Reminders for Applying the ESR

- The lack of an observable response mode is the only reason the ESR can be applied.
- The ESR cannot be applied based on a student's behavior, stamina, knowledge of the content, frustration level, or refusal to participate in the test.
- The ESR cannot be applied if the student responds to one of the first four items, if any other items are administered, or if the student provides a response in another content area.
- The ESR cannot be applied if the test status for all content areas is "Not Started."



Important Documents



Where can you find the updated Test Administration Manual (TAM) and User Guides for this year?

These resources can be found on the Maine DOE MSAA webpage under “**Assessment Training**” : [MSAA | Department of Education \(maine.gov\)](https://www.maine.gov/education/msaa)

- ❖ [Spring 2026 Test Administration Manual](#) - This manual outlines the process for administration of the MSAA and MSAA Science.
- ❖ [2026 Test Coordinator User Guide](#) – This guide contains practical information and visual supports to help test administrators navigate the MSAA and MSAA System.
- ❖ [2026 Test Administrator User Guide](#) – This guide contains practical information and visual supports to help test coordinators navigate the MSAA and MSAA System.

Multi-State Alternate Assessment

Whom do I contact?

MSAA Service Desk

866-834-8879

MSAAServiceCenter@cognia.org

[Live Chat available](#)

- Issues with the platform
- Questions around account permissions/creation
- Mandatory training modules and quiz
- Help logging in

Maine DOE Assessment Team

(207) 242-4244

Mechelle.Ganglfinger@maine.gov

- Questions related to assessment coordination, administration, and accessibility
- Policy-related questions
- Fixing a student who appears on your assessment roster in NEO but does not appear in the MSAA Platform
- Please wait at least 36 hours after making the update in Synergy.
- Any problems that MSAA Service Desk is unable to answer

Maine Science Assessment

3rd Year of High School: April 1-17, 2026

Grades 5 & 8: May 11-22, 2026

Important Dates

Available Now:

- ADAM (adamexam.com), the Assessment Delivery and Management platform, is open.
- Student rosters for all grade levels are available.
- Test tickets become available approximately one hour after students are added to classes, or default proctor groups.

April 1-17: 3rd Year of High School Administration Window

May 11-22: Grades 5 and 8 Administration Window

Early Fall 2026: Spring 2026 score reports become available.

Preparation Tasks:

Technology Coordinators

Download the TestNav lockdown browser onto student testing devices.
If applicable, remove the old ADAM lockdown browser.

Optional Training Video: [TestNav Lockdown Browser](#)

Resource Article: [TestNav Lockdown Browser Installation](#)

Preparation Tasks:

Assessment Coordinators

1. Review preparation checklists, participation requirements, and scheduling information.
[Assessment Coordinator Manual](#)
2. Establish access to the [ADAM platform](#), and create others' accounts as needed.
 - a. District Assessment Coordinators have accounts created in ADAM by Maine DOE.
 - b. Accounts from last school year have been retained in ADAM, except for users with duplicate accounts or users at re-organized schools/School Administrative Units.
Optional Training Video: [Setting Up Accounts in ADAM](#)
Resource Article: [Create, Edit, and Remove Other ADAM Users](#)
3. Determine the local administration schedule.

A complete list of Assessment Coordinator tasks is found on pages 6-7 of the [Assessment Coordinator Manual](#).

Scheduling the Assessment

The Maine Science Assessment consists of three sessions.

These sessions can be completed on the same day or across two to three days.

Assessment Session Order and Time Allowances:

Session	Total Time (Grades 5 & 8)	Total Time (High School)
Material Distribution and Instructions	10–15 minutes	10–15 minutes
Session 1	60 minutes	50 minutes
Session 2	60 minutes	50 minutes
Session 3	60 minutes	50 minutes
TOTAL (not including distribution/instructions)	180 minutes	150 minutes

IMPORTANT:
Each session auto-submits at 11:59 PM on the day it is started.

Preparation Tasks:

Assessment Coordinators, continued

4. Create classes, or default proctor groups, in ADAM.
Optional Training Video: [Rostering](#)
Resource Article: [Quick Class Upload](#) (Recommended Method)
Resource Article: [Update Class Enrollment](#) (Adding Individual Students)
5. Add student supports/accommodations in ADAM.
Optional Training Video: [Accessibility](#)
Guide: [Accessibility Guide](#)
Resource Article: [Update Individual Student Supports and Accommodations](#)
Resource Article: [Updating Multiple Student Supports/Accommodations at Once](#)
6. Confirm admins and print test tickets in ADAM.
Optional Training Video: [Preparing for the Administration](#)
Resource Article: [Print Student Assessment Cards \(Test Tickets\)](#)

A complete list of Assessment Coordinator tasks is found on pages 6-7 of the [Assessment Coordinator Manual](#).

Preparation Tasks: Proctors

1. Watch the [Maine Science Assessment Required Proctor Training Video](#).
2. If you have not already proctored another state assessment this school year,
 - a. Watch the two assessment security training webisodes:
 - i. [Assessment Security Overview](#)
 - ii. [Assessment Irregularities! What Now?](#)
 - b. Sign Appendix A: Maine Educational Assessment Security and Data Privacy Agreement, in the [Assessment Security Handbook](#), and provide to School Assessment Coordinator.

During the Administration

1. Proctors: Administer the assessment utilizing the [Assessment Administration Manual](#), including reading all scripts.
2. Assessment Coordinators: Monitor assessment completion via the proctor dashboard.
Manual: [Proctor User Guide](#)
Optional Training Module Video: [Proctoring](#)

Maine's Text-to-Speech Policy

For the Maine Science and Maine Through Year Assessments, text-to-speech (TTS) is a **designated support**.

All students with text-to-speech or read-aloud accommodations in an IEP, 504 plan, or ILAP **MUST** be assigned TTS for the online assessments.

For other students, **utilization of designated supports is determined on an individual basis by at least two education professionals familiar with the student's performance and supports must be consistent with the student's regular classroom instruction and assessment practices.**

TTS is an approved designated support for students who are offered the opportunity to access text-to-speech and/or read aloud as part of their normal routine.

Maine's Text-to-Speech Policy, continued

The Maine DOE has developed domain-specific word lists that schools can utilize to determine if TTS is an appropriate support for individual students.

TTS should be assigned if a student struggles to decode two or more words from their grade-level list or any previous grade-level list. If TTS is determined to be an appropriate support, it must be enabled within the assessment platform.

Note: Word lists are guidance tools and do not indicate which words will appear on specific assessments.

Example of Grade 5 Domain-Specific Word Lists from the [Text-to-Speech Guidance for the Maine Through Year and Maine Science Assessments](#)

Grade 5

Remember to also consider the student's ability to decode Grades 3 and 4 words in Reading and Math when determining whether TTS is an appropriate support.

Reading	Math	Science
1. Quote	1. Perpendicular	1. Evaporate/evaporation
2. Structure	2. Axis/axes	2. Quantity
3. Inference	3. Coordinate	3. Reflectivity/reflective
4. Fiction/fictional	4. Intersection	4. Conductivity/conductive
5. Summarize/summary	5. Quadrant	5. Electrical
6. Conclusion	6. Attribute	6. Thermal
7. Contrast	7. Classification	7. Solubility/soluble
8. Narrator	8. Polygon	8. Investigation
9. Genre	9. Isosceles	9. Gravity/gravitational
10. Similarity	10. Scalene	10. Ecosystem
11. Difference	11. Hierarchy	11. Organism
12. Figurative	12. Convert/conversion	12. Decomposer
13. Simile	13. Rectangular	13. Geosphere
14. Metaphor	14. Parentheses	14. Biosphere
15. Definition	15. Symbol	15. Hydrosphere
16. Dictionary	16. Evaluate	16. Atmosphere
17. Glossary	17. Numerical	17. Percentage
18. Thesaurus	18. Corresponding	18. Reservoir
19. Synonym	19. Exponent	19. Distribution

Maine Science: Whom to Contact

<p>Maine Science Support Desk (855) 544-0842 https://mescience.zendesk.com/hc/en-us <i>Click the “Request Help” button.</i></p>	<p>Kite Service Desk (855) 277-9752 Kite-support@ku.edu</p>	<p>Maine Education Data Management System (MEDMS) Support Team (207) 624-6896 MEDMS.Support@maine.gov</p>	<p>Maine DOE Assessment Team, Krista Averill (207) 215-6528 Krista.Averill@maine.gov</p>
<ul style="list-style-type: none"> • Technical issues with the TestNav secure browser • Technical issues with ADAM, the online assessment delivery and management platform • Assistance ordering accommodated, paper-based forms 	<ul style="list-style-type: none"> • Accessing reports • DACs creating user accounts for other staff within their SAU 	<ul style="list-style-type: none"> • Updating student enrollment information in Synergy • Updating staff information in NEO 	<ul style="list-style-type: none"> • Questions related to assessment content, accessibility, scoring, and reporting • Policy-related questions • Help with the creation of accounts in ADAM and Kite (requires DAC approval) • Any problem that MEDMS or Maine Science Support is unable to resolve – If you have a ticket number, please provide.



Maine Through Year Assessment

**Grades 3-8 and 2nd Year of High School:
April 13 – May 29, 2026**

Important Dates

March 30: Acacia assessment management platform opened for the Spring 2026 administration

April 13 – May 29: Spring 2026 administration window

May 22 @ 4:00 PM: Last day to [request an assessment reset](#)

May 29: Last day to roster students in MAP for the transfer of RIT scores from Acacia to MAP Growth reports

June 1-5: SAU Data Cleanup Window

July 10-17: Reporting in Acacia will be unavailable as NWEA finishes data validation.

July 17: Student Score Data File and Individual Student Reports become available in Acacia.



Preparation Tasks:

Technology Coordinators

If not already completed this school year, download the State Solutions Secure Browser onto student testing devices.

Download Site: <https://securebrowser.state.nwea.org/>

The browser is the same as used for the fall 2025 and winter 2026 assessment administrations.

Preparation Tasks:

Assessment Coordinators

1. Review preparation checklists, participation requirements, and scheduling information.

[Assessment Coordinator Guide](#)

2. Ensure that staff have the appropriate user role permissions in MAP/Acacia.

Note: All staff user roles are managed in the MAP platform.

[User & Student Management Guide](#)

3. OPTIONAL: Create Reporting and Online Testing groups in Acacia.

Students can participate in the assessment without the creation of groups.

Reporting groups are necessary, however, for educators to be able to see students' scores in the Acacia platform.

[User & Student Management Guide](#)

A complete list of Assessment Coordinator tasks is found on pages 8-9 of the [Assessment Coordinator Guide](#).

Preparation Tasks:

Assessment Coordinators, continued

4. Add student supports/accommodations in Acacia.

[Accessibility Guide](#)

[User & Student Management Guide](#)

5. Print test tickets in Acacia.

[Manage Online Testing Guide](#)

A complete list of Assessment Coordinator tasks is found on pages 8-9 of the [Assessment Coordinator Guide](#).

Preparation Tasks: Proctors

At least once annually, proctors of the Maine Through Year Assessment must:

1. Watch the [Maine Through Year Assessment Proctor Training Video](#).
2. Watch the two assessment security training webisodes:
 - a. [Assessment Security Overview](#)
 - b. [Assessment Irregularities! What Now?](#)
3. Sign Appendix A: Maine Educational Assessment Security and Data Privacy Agreement, in the [Assessment Security Handbook](#), and provide to School Assessment Coordinator.

During the Administration

1. Proctors: Administer the assessment utilizing the [Assessment Administration Guide](#), including reading all scripts.
2. Assessment Coordinators: Monitor assessment completion via the Online Testing dashboard.
[Manage Online Testing Guide](#)

Maine Through Year: Whom to Contact

<p>NWEA Maine Partner Support (855) 430-1777 techsupport@nwea.org</p>	<p>Maine Education Data Management System (MEDMS) Support Team (207) 624-6896 MEDMS.Support@maine.gov</p>	<p>Maine DOE Assessment Team, Krista Averill (207) 215-6528 Krista.Averill@maine.gov</p>
<ul style="list-style-type: none">• Technical issues with the Acacia platform• Technical issues with the State Solutions Secure Browser• Technical issues with the MAP Growth platform, including rostering in MAP	<ul style="list-style-type: none">• Updating student enrollment information in Synergy• Updating staff information in NEO	<ul style="list-style-type: none">• Questions related to assessment content, accessibility, scoring, and reporting• Policy-related questions• Any problems that NWEA Maine Partner Support or the MEDMS Support Team are not able to resolve – If you have a case number (NWEA) or ticket number (MEDMS Support), please provide.



WIDA ACCESS & Alternate ACCESS

Maine's general and alternate assessments of English Language Proficiency

**Multilingual learners in grades K-12:
January 5 – March 10, 2026**

WIDA ACCESS Timeline

Assessment Window closed on March 10th 2026

March 10, 2026 - SAU deadline for return of secure and test materials to DRC.

Reports become available in WIDA AMS on April 29, 2026.

Printed reports available in SAUs between May 15 and May 18, 2026.

For additional information on WIDA ACCESS and WIDA Alternate ACCESS reports please see the Wida AMS Knowledge Article:

[What are the different types of ACCESS Reports?](#)

Missing Materials

WIDA ACCESS, WIDA ACCESS for Kindergarten, and WIDA Alternate ACCESS materials should have been shipped back to DRC by **Tuesday, March 10, 2026**.

Review the **Secure Material Tracking Report (SMTR)** to identify materials that have not been returned to DRC. To access the report in [WIDA AMS](#), select the **Download Student and Status Reports** tile on the landing page. Then, select **Published Reports** from the left side navigation menu. Select the **District, Registration Window**, and click **Display Reports**. Select the report(s) and choose the **Download All Selected** button.

Regarding Soiled Materials: Document the security barcode of the soiled booklet in the Materials Accountability Form in WIDA AMS. Securely destroy all soiled test materials.

In-person WIDA facilitated workshop, *Engaging Secondary Newcomers in Content Area Literacy*

Date & Time: May 8, 2026, 8:30 a.m. - 3:30 p.m.

This session is designed for **secondary multidisciplinary teams**, including but not limited to ESOL, SPED, content teachers, school counselors, and building/district leadership, to build rigorous, supportive environments for adolescent newcomers through an integrated approach.

*For this workshop, secondary newcomers include those students who are identified MLs, grades 6-12, who are new to US schools, and have been here for less than 3 years.

- **Space is limited to 35 participants, and priority will be given to those attending as a team.**
- Each person needs to apply.
- To register use this link: [registration link 5-8-26](#)

English Language Proficiency Data Interpretation & Integration Professional Learning Webinar

Date & Time: May 11, 2026, from 3:15 p.m. – 4:30 p.m.

This virtual professional learning opportunity will provide participants with an overview of the interpretation and integration of ELP reports including:

- ❖ State and local accountability measures for required progress monitoring of English language proficiency
- ❖ WIDA ACCESS for ELLs and Alternate ACCESS Score Reports and Interpretive Guides
- ❖ WIDA family engagement resources & purpose
- ❖ Maine Department of Education English Language Proficiency Reports

To register for this event visit [Maine DOE Event Calendar](#) or use the following: [Registration Link](#)

National and International Assessments

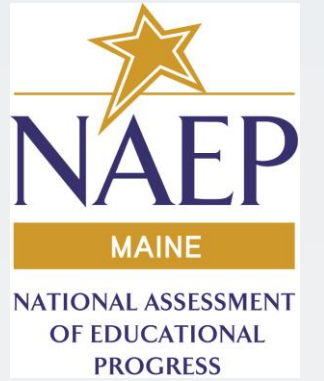
**NAEP:
January 26 – March 20, 2026**



MAINE

**NATIONAL ASSESSMENT
OF EDUCATIONAL
PROGRESS**

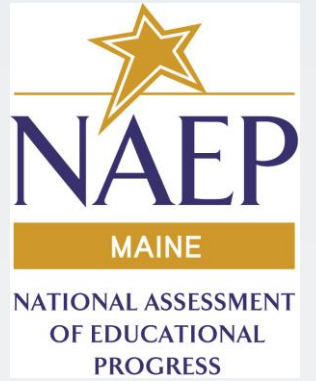
NAEP 2026 is complete!



Thank you to all of the schools and SAUs for participating in NAEP 2026.

- The administration window closed March 20, 2026.
- The assessment teams reported having many positive experiences, including some gracious hospitality as well as unexpected treats.
- Approximately 46% of the students participated on school managed Chromebooks.
- NAEP plans to include MacOS and iOS devices for the administration of NAEP 2028.

NAEP Resources



Experience Elements of NAEP

- [NAEP Assessment Tutorials](#)
- [Take NAEP Now Pop Quiz](#)
- [NAEP Survey Questionnaires](#)

For more information:

Regina Lewis, Ph.D.

(207) 530-1355

Regina.Lewis@maine.gov

The new NAEP 2026 frameworks

- [NAEP 2026 Reading Framework](#)
- [NAEP 2026 Mathematics Framework](#)

For information on Student Performance:

- the [NAEP Data Explorer](#)
- the [NAEP Questions Tool](#)
- the [NAEP Item Maps](#)

Questions?



Thank You!



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