



## Maine Department of Environmental Protection

### Municipal Brownfields Request for Remedial Assistance Issue Profile and Application Form

(Revised: 3/12/2026)

**Introduction:** A brownfield is a property, the expansion, redevelopment, or reuse of which may be complicated by the presence, or potential presence of a hazardous substance, pollutant, or contaminant. Brownfields grants fund activities that will encourage redevelopment at properties with contamination or at properties that are perceived to have contamination at them.

**Purpose:** The purpose of the Municipal Brownfields Remedial Program is to assist municipalities and non-profit groups with clean-up efforts of petroleum and hazardous substances at properties that have been identified as Brownfields Sites. In most cases, these are sites that have previously participated in investigation activities through the State or Federal Brownfields Programs.

**Goal:** The goal of the Municipal Brownfields Remedial Program is to conduct remedial activities at a property, so that all of the contamination issues have been addressed and the site is ready for redevelopment. MEDEP staff will assign projects to contractors we have under contract, and provide oversight to ensure the goals of the project are met.

**Procedure:** The following are the procedural steps that need to be completed for inclusion into the Municipal Brownfields Site Assessment Program:

- ❖ Contact [christopher.redmond@maine.gov](mailto:christopher.redmond@maine.gov), 207-215-8597, to discuss the project to ensure it is a good fit for the program.
- ❖ Fill out entire application form. If more room is needed to answer any section, or if you prefer to provide the information in a different format, use additional sheets of paper and attach to the application form. Just do the best you can if you are unsure how to answer a question.
- ❖ The MEDEP will review the application and determine if the site meets the eligibility requirements and the site will be ranked based on a number of factors including redevelopment potential. If this site is accepted into the program, MEDEP will assign projects to consultants currently under contract to ensure technical oversight is provided and that the needs and requirements of the applicant and the MEDEP are met.

**Requirements:** The following are requirements for this program:

- ❖ Sufficient investigation must be completed to quantify the contamination and cost of remediation at the property. At a minimum, this requires a Phase I investigation. However, at most properties a Phase II investigation and potentially a Feasibility Study will be necessary.
- ❖ The property must be owned by a municipality or eligible non-profit to receive brownfields cleanup funding.
- ❖ If the applicant is responsible for the contamination at the site they will not be eligible for assistance through this program.
- ❖ Funding will typically be limited to \$50,000 per site and the action must result in completion of all remedial activities at the property. In some cases, and dependent on current funding, remedial projects greater than \$50,000 will be considered. If the cost of remediation is greater than \$50,000 the applicant must provide the additional funding or other services needed to complete the project.
- ❖ The site must participate in the State's [Voluntary Response Action Program \(VRAP\)](#).
- ❖ The applicant must provide access to the site for the Department and its contractors.
- ❖ The applicant must obtain any local permits necessary to conduct work at the property.
- ❖ As part of the cleanup process, the applicant must notify the public about the activities that will be conducted.
- ❖ If the applicant is responsible for the contamination at the site they will not be eligible for assistance through this program.
- ❖ Sites with petroleum contamination only may have to meet additional requirements.

**Submit completed application via email to:** [christopher.redmond@maine.gov](mailto:christopher.redmond@maine.gov)

**Or via regular mail to:** Maine DEP  
Attn: Chris Redmond  
17 SHS  
Augusta, ME 04333-0017

If you have questions regarding site eligibility or any other questions regarding the program, please contact:

Chris Redmond, DEP Brownfields & VRAP Program Manager  
[christopher.redmond@maine.gov](mailto:christopher.redmond@maine.gov)  
207-215-8597

Visit the [Brownfields Website](#)



## Maine Department of Environmental Protection

### Municipal Brownfields Request for Remedial Assistance Application Form

(Application Revised 03/012/2026)

#### Applicant Information:

<b>Applicant Name:</b>	
<b>Address:</b>	
<b>Contact Person:</b>	
<b>Phone:</b>	
<b>Fax:</b>	
<b>Title:</b>	
<b>E-mail:</b>	

#### Site Information:

<b>Site Name:</b>	
<b>Site Address:</b>	
<b>Date of acquisition and method (e.g. purchase, tax foreclosure):</b>	

**Municipal Records:**

<b>Tax Map and Lot Number (please attach):</b>	
<b>Assessed Value:</b>	
<b>Amount of Delinquent taxes:</b>	
<b>Property size (acres):</b>	
<b>Is the property served by public water and sewer?</b>	
<b>List onsite buildings, sizes (square feet) and conditions:</b>	

**Environmental Information:**

<b>Please list previous environmental report titles, authors and dates that have been completed for this site (a minimum of a Phase I ESA must already have been completed). Please provide copies if these have not already submitted to the MEDEP.</b>	
<b>Is the applicant or any other party under order from the federal or state environmental agencies to conduct a site assessment and or cleanup at this site? If yes, please explain.</b>	
<b>Has this site been investigated by any other programs at the MEDEP or by EPA? If yes, please describe.</b>	

**Redevelopment Information:**

<b>Anticipated future use (residential, recreational, commercial, industrial, conservation):</b>	
<b>Describe or attach your proposed reuse plan:</b>	
<b>Describe or attach information on any policies or financial incentives planned to spur development (e.g. tax incentives):</b>	
<b>Describe or attach information describing the remedial needs and anticipated cost of remediation at the property. If remedial costs are expected to exceed \$50,000, please describe how you will fund the remainder of the remedial costs.</b>	
<b>Describe or attach information regarding public interest and or community involvement in the redevelopment plans for the site:</b>	

If the applicant has any other information that has not been asked for previously and may be pertinent to conducting an environmental site assessment (e.g. maps, reports, site plans, photos), please include a list of these or attach copies with this application.

**Signature:** \_\_\_\_\_

**Print Name and Title:**

**Date:**